

Meetings

APR 8 1958

[Signature]

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MEMORANDUM FOR: Chief, OM Staff (ID/P Area)
Chief, OM Staff (ID/S Area)
Chief, Business Machines Services Staff
Chief, Records Management Staff
Chief, Suggestion Awards Staff

FROM : Training Officer

SUBJECT : Management Staff Lecture Series

*attended
by all
RMS &
most of
Mgmt
Staff*

1. On 18 April 1958, at 2:30 p.m. I have arranged for a lecture on the subject, "FI Organization, and Functions, and Relations With Other Components of the Agency".

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2. This lecture will be given by Mr. [REDACTED] FI Briefing Officer, at our usual meeting place Room 567. Mr. [REDACTED] plans to give a rather informal presentation, and will be happy to answer questions which may come into your mind during the talk or which you may wish to think about between now and Friday the 18th.

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[REDACTED]

~~CONFIDENTIAL~~